

Title
JOINT BUSINESS MEETING

| Date | Location | Duration |
|------------------------------|------------------------|-------------------|
| 24 th August 2017 | Victory House, Balliol | 10:15am – 11.10am |

Present:

Elaine Snaith – OPCC Chief Executive (Chair)
Winton Keenen – Deputy Chief Constable
Joscelin Lawson – Director of People and Development
Helen McMillan – Assistant Chief Constable
Kevin Laing – Head of Finance
Dean Lowery – Officer of the PCC

Apologies

Vera Baird – Police and Crime Commissioner
Steve Ashman – Chief Constable
Darren Best – Assistant Chief Constable
Rachel Bacon – Assistant Chief Constable
Mike Tait – Director of Finance and ICT
Mike Mullen – Director of Asset Management

OPEN AGENDA

1. Minutes from the Previous Meeting

The minutes of 27th July 2017 were agreed as a true and accurate record.

The Chief Executive highlighted that a date for the presentation of the Police Presence in Crown Court is still needed and this should be provided as soon as possible and before October 2017.

2. Strategic Risk Management

The Director of People and Development presented the current strategic risk register.

The OPCC and Northumbria Police share a joint Strategic Risk Register with each strategic risk assigned to a Chief Officer/ Director and OPCC owner who has responsibility for that specific risk.

The register as well as being presented to JBM, is also presented to the Joint Independent Audit Committee and the Joint PCC/Chief Constable Governance Group to provide additional scrutiny.

The key changes to the risk register with an explanation of each of these risks being provided including the addition of new risks.

The Chief Executive highlighted Risk 38 – Estate risks around electrical and gas safety, water hygiene, asbestos containing materials and fire safety, she felt that no reference was made to her recent request for a comprehensive fire safety survey in relation to all police buildings. The Director of People and Development agreed to arrange for this to be included immediately.

The Chief Executive also highlighted Risk 12 – Severe delays in digital forensic examinations, the Chief Executive queried whether that this item should be included at a future scrutiny meeting. The Director of People and Development confirmed that a presentation is being provided to the Scrutiny meeting in October 2017 and this issue will be included within that presentation.

AGREED: (i) That specific reference to the comprehensive fire safety survey be included within the Strategic Risk Register.

(ii) That information relating to Risk 12 be included within the Digital Forensics presentation in October 2017.

3. Forward Plan

It was agreed that the following items will be presented to the next JBM meeting on 7th September 2017:

- Fleet Strategy Review
- Out of Court Disposals Update

It was agreed that the Digital Policing Presentation be removed from the forward plan as this will be presented to the People and Finance meeting.

4. Any Other Business

There was no further business to discuss

5. Future Meeting Date

The next meeting of the JBM will take place on 7th September 2017 at 10am, OPCC Office.