

NORTHUMBRIA PCC MINUTES

Title

JOINT BUSINESS MEETING

Date

6th September 2018

Location

Victory House, Balliol

Duration

10:00– 10.35am

Present:

Vera Baird – Police and Crime Commissioner (Chair)
Winton Keenen – Chief Constable
Ruth Durham – Chief of Staff, Office of Police and Crime Commissioner
Darren Best – Deputy Chief Constable
Joscelin Lawson – Director of People and Development
Helen McMillan – Assistant Chief Constable (Protective Services)
Mike Tait – Director of Finance and IT and Joint Chief Finance Officer
Dean Lowery – Officer of the PCC

Apologies:

Ged Noble – Temporary Assistant Chief Constable (Local Policing)
Rachel Bacon – Assistant Chief Constable (Citizen Focus)
Scott Duffy – Director of Governance and Communications

OPEN SESSION

1. MINUTES OF THE OPEN SESSION OF JOINT BUSINESS MEETING 26th JULY 2018

Agreed as a true and accurate record.

2. UPDATE FROM JOINT INDEPENDENT AUDIT COMMITTEE and PROGRESS AGAINST THE INTERNAL AUDIT ACTION PLAN

The Joint Chief Finance Officer presented an update report highlighting the recent work of the Joint Independent Audit Committee (JIAC) and also an update on the Internal Audit Work Plan.

It was noted that the JIAC were satisfied with all reports received and on the work undertaken in relation to the Internal Audit Work Plan.

AGREED: The report was noted.

3. POLICE AND CRIME COMMISSIONER AND CHIEF CONSTABLE ANNUAL AUDIT LETTER 2017/18

The Commissioner and Chief Constable were presented with the Annual Audit letter 2017/18 which were received from the external auditor Mazars.

The Annual Audit Letters confirmed that:



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- The financial statements gave a true and fair view of the financial position at 31 March 2018, with an unqualified and unmodified opinion.
- Proper arrangements were in place to secure economy, efficiency and effectiveness in the use of resources, with an unqualified opinion.

AGREED: That the Annual Audit letters were accepted and published.

4. NORTH EAST REGION SUB FUNCTIONAL COLLABORATION AGREEMENT REGARDING DIGITAL FORENSICS

ACC McMillan presented the Commissioner and Chief Constable with a Section 22a collaboration agreement relating to Digital Forensics.

The structure of this sub-functional agreement is identical to previous sub-functional agreements and consistent with the requirements of the overarching agreement. The main provisions are:

- Commencement date of 3 January 2018;
- Details of the services provided under the agreement are set out in the SLA appended.
- Funding is borne by NECTU from the Counter Terrorism Police Grant.

It was confirmed that there are no legal or operational issues or concerns in relation to this sub-functional agreement with no impact on existing policy or procedure and will formalise what is in effect already in place.

The Commissioner and Chief Constable agreed in principle to provide their agreement to the document however highlighted that the attached agreement did not contain an appendix to the document and requested that this be received before official signature is given. Both parties agreed to sign the document outside of the meeting.

AGREED: That the Police and Crime Commissioner and Chief Constable agreed to the section 22a in principal following receipt of the missing SLA appendix.

5. FORWARD PLAN

It was noted that the forward plan items presented within the papers were to change due to changes to meeting dates.

6. ANY OTHER BUSINESS

There was no further business to discuss.

7. Date and Time for Next Meeting

4th October 2018, 10am, Victory House, Balliol Business Park



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