

NORTHUMBRIA PCC MINUTES

Title

JOINT BUSINESS MEETING (JBM)

Date

4 April 2019

Location

PCCs Office, Victory House

Duration

10:10 – 10:40

Present:

Dame Vera Baird	Police and Crime Commissioner (Chair)
Winton Keenen	Chief Constable
Rachel Bacon	Assistant Chief Constable (Citizen Focus)
Darren Best	Deputy Chief Constable
Scott Duffy	Director of Governance and Communications, OPCC
Ruth Durham	Chief of Staff, OPCC
David Felton	Temporary Assistant Chief Constable (Protective Services)
Joscelin Lawson	Director of People and Development
Mike Tait	Director of Finance and IT and Joint Chief Finance Officer
Leanne Curry	Governance and Planning Adviser (Secretary)

Apologies:

Debbie Ford	Assistant Chief Constable (Local Policing)
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OPEN SESSION

1. MINUTES OF THE OPEN SESSION OF JOINT BUSINESS MEETING HELD ON 21 MARCH 2019

Agreed as a true and accurate record.

2. JOINT ANNUAL EQUALITY MONITORING REPORT 2018

Assistant Chief Constable (Citizen Focus) presented the Joint Diversity and Equality Annual Monitoring report.

Director of People and Development advised that the report will be re-formatted to feature joint corporate branding and will be subject to a number of minor amendments prior to publication. Chief of Staff requested that the amended version is shared with the Office of the Police and Crime Commissioner (OPCC) for further review.

Police and Crime Commissioner was supportive of this and the content of the report.

Chief of Staff referred to the joint equality objectives and asked whether they are likely to be refreshed. Assistant Chief Constable (Citizen Focus) advised that a review is being undertaken to refresh the objectives in line with the National Police Chiefs Council (NPCC) toolkit, to ensure more focus on workforce, communities and partners. Members were also informed that the groups which sit beneath the Equality Board will also be reviewed.

Agreed:

- **The content of the report, subject to a number of minor amendments and re-formatting**



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- **Updated version of the report to be submitted to Chief of Staff for final review**

Action: Assistant Chief Constable (Citizen Focus)

3. FORWARD PLAN

The forward plan was agreed.

4. ANY OTHER BUSINESS

4i. Annual Audit Letters

- **Chief Constable for Northumbria**
- **Northumbria Police and Crime Commissioner**

Director of Finance and IT presented the Audit Strategy Memorandums for the Chief Constable and Police and Crime Commissioner, and confirmed this will conclude with submission of the statement of accounts to JBM at the end of July 2019.

Members were informed that testing is carried out throughout the year, and that to date, no areas of concern have been identified.

Update *noted*.

5. DATE, TIME AND VENUE OF NEXT MEETING

2 May, 10:00, Victory House, Balliol.



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